

Message

From: Baldwin, Edward [/O=EXCHANGELABS/OU=EXCHANGE ADMINISTRATIVE GROUP (FYDIBOHF23SPDLT)/CN=RECIPIENTS/CN=BFF1751B320C4818A0002CCD1089B603-EBALDWIN]
Sent: 7/5/2017 2:38:21 PM
To: Fritz, Frank [Fritz.Frank@epa.gov]; Thompson, Virginia [thompson.virginia@epa.gov]
Subject: RE: Freedom of Information Act Request #007549 - John Butler Email

Hi Frank,

I am in touch with John Butler who is going to provide us with a list of search terms. He'll be sending that to me today.

Thanks,

Ed

From: Fritz, Frank
Sent: Wednesday, July 05, 2017 10:05 AM
To: Thompson, Virginia <thompson.virginia@epa.gov>; Baldwin, Edward <baldwin.edward@epa.gov>
Subject: RE: Freedom of Information Act Request #007549 - John Butler Email

Ed, could you please submit an Outlook search request to Virginia, using the usual form?

Virginia can send you a form, if you ask.

Thanks, Frank

From: Thompson, Virginia
Sent: Wednesday, July 05, 2017 10:01 AM
To: Fritz, Frank <Fritz.Frank@epa.gov>; Gardner, Allison <Gardner.Allison@epa.gov>; Tate, Rita <Tate.Rita@epa.gov>; Baldwin, Edward <baldwin.edward@epa.gov>
Subject: RE: Freedom of Information Act Request #007549 - John Butler Email

Yes, that's correct. They have gotten quite quick about it, as it seems that their systems are more in place. Sometimes they come back in days, if the request is simple.
Now I'm remembering that the EAC produced PST files. It's all coming back to me now.

Anyway, is there a request I should be submitting? If so, let Jeannine know & she will forward it to me to submit.

Virginia Thompson
Regional Exchange Network Coordinator
Information Systems Branch (3PM50)
US Environmental Protection Agency Region 3
1650 Arch Street, Philadelphia, PA 19103
(215) 814-5755
FAX: (215) 814-5251
thompson.virginia@epa.gov

From: Fritz, Frank
Sent: Wednesday, July 05, 2017 9:43 AM
To: Thompson, Virginia <thompson.virginia@epa.gov>; Gardner, Allison <Gardner.Allison@epa.gov>; Tate, Rita

<Tate.Rita@epa.gov>; Baldwin, Edward <baldwin.edward@epa.gov>

Subject: RE: Freedom of Information Act Request #007549 - John Butler Email

Sorry. I meant to say how long does OEI take to do an Outlook search.

I guess the answer is about a week at most, but it varies. Is that correct?

Wow! Seems fast.

Thanks, Virginia

Frank

From: Thompson, Virginia

Sent: Wednesday, July 05, 2017 8:10 AM

To: Fritz, Frank <Fritz.Frank@epa.gov>; Gardner, Allison <Gardner.Allison@epa.gov>; Tate, Rita <Tate.Rita@epa.gov>; Baldwin, Edward <baldwin.edward@epa.gov>

Subject: RE: Freedom of Information Act Request #007549 - John Butler Email

Frank, I do not know what you mean by “Virginia, what is the usual wait time for OEI to run an Exchange Admin Console search and tell us about the results?”

If you mean how long does it take for OEI to conduct a FOIA search for which I submit a form thru the SharePoint site, the answer is that it varies, depending on their workload. However, they are really quite responsive and it doesn't usually take very long. A week or so at the most usually.

Not sure what “an Exchange Admin Console search” is. Maybe it's the same thing.

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1650 Arch Street, Philadelphia, PA 19103
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thompson.virginia@epa.gov

From: Fritz, Frank

Sent: Monday, July 03, 2017 2:37 PM

To: Gardner, Allison <Gardner.Allison@epa.gov>; Tate, Rita <Tate.Rita@epa.gov>; Baldwin, Edward <baldwin.edward@epa.gov>

Cc: Thompson, Virginia <thompson.virginia@epa.gov>

Subject: RE: Freedom of Information Act Request #007549 - John Butler Email

Completely agreed. Thanks for catching my mistake on the year.

Thanks, Frank

From: Gardner, Allison

Sent: Monday, July 03, 2017 2:33 PM

To: Fritz, Frank <Fritz.Frank@epa.gov>; Tate, Rita <Tate.Rita@epa.gov>; Baldwin, Edward <baldwin.edward@epa.gov>

Cc: Thompson, Virginia <thompson.virginia@epa.gov>

Subject: RE: Freedom of Information Act Request #007549 - John Butler Email

All,

I think Frank's approach is correct (except that the start date for the search should be 6/24/**2016**, not 2017). Also, if the search turns up nothing and Mr. Butler does not think he actually has any responsive email, I would engage the requester on that issue – i.e., we can and will run the OEI search, but it is unlikely that it will return anything either, etc.

Thanks.

Allison

From: Fritz, Frank

Sent: Monday, July 03, 2017 2:22 PM

To: Tate, Rita <Tate.Rita@epa.gov>; Baldwin, Edward <baldwin.edward@epa.gov>

Cc: Gardner, Allison <Gardner.Allison@epa.gov>; Thompson, Virginia <thompson.virginia@epa.gov>

Subject: FW: Freedom of Information Act Request #007549 - John Butler Email

Dear Ed and Rita,

To be absolutely sure that John Butler (LCD branch chief) has no email responsive to this request (i.e., mentions "AWPA" and is dated after June 24, 2017), I believe we have to ask OEI to search John's email.

I would, however, suggest that you help John search his entire mailbox using Outlook and tell the requester about the results, while we're waiting for OEI.

The search should look EXACTLY like this (upper case is very important for AND) and use the date you search instead of 7/3/17:



Click "Find more on server" if you can.

If the Outlook search finds nothing, call the requester and explain that we did a quick search and found no documents responsive to his request. Explain that to be absolutely sure of the results, we need to use a different search tool, and that the wait time for learning about the results of the search will be about [whatever the normal wait time is these days]. Ask for an appropriate extension of time.

Virginia, what is the usual wait time for OEI to run an Exchange Admin Console search and tell us about the results?

Allison, please correct me as you see fit.

Thanks,

Frank A. Fritz, III | Senior Assistant Regional Counsel | U.S. EPA Region III (3RC42) | 1650 Arch St, Philadelphia, PA 19103
| 215-814-2664 | 215-814-2603 fax

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From: Gardner, Allison
Sent: Thursday, June 29, 2017 5:33 PM
To: Fritz, Frank <Fritz.Frank@epa.gov>
Subject: Fwd: Freedom of Information Act Request #007549 - John Butler Email

Frank,

Would you kindly take this one? Thanks.

Sent from my iPhone

Begin forwarded message:

From: "Tate, Rita" <Tate.Rita@epa.gov>
Date: June 29, 2017 at 4:54:16 PM EDT
To: "Baldwin, Edward" <baldwin.edward@epa.gov>
Cc: "Gardner, Allison" <Gardner.Allison@epa.gov>
Subject: FW: Freedom of Information Act Request #007549 - John Butler Email

Ed...I would LOVE to agree with you and really would prefer not to go through OEI but I'm passing this by Allison for a 3rd opinion.

Allison...I too think that we could get away with not doing an email search for this one. Thoughts?

Rita Tate

Freedom of Information Officer
U.S. EPA Region III (3CG00)
1650 Arch Street
Philadelphia, PA 19103
215-814-2050 (FOIA Main)
215-814-3424 (Direct)

From: Baldwin, Edward
Sent: Thursday, June 29, 2017 1:24 PM
To: Tate, Rita <Tate.Rita@epa.gov>
Subject: Freedom of Information Act Request #007549 - John Butler Email

Hi Rita,

This request asks for a very specific email on a very specific date. John says he has no emails concerning "AWAP." Can we close this out with him sending me an email saying he doesn't have it?

Because the request is so specific, I feel like it would be sort of overkill to go the Relativity route but I don't want get the rules wrong.

Thanks,

Ed